

**Title:** Project Editor, Shine Curriculum

**Reports to:** Shine Project Director

**Location:** Remote office

**FTE:** 1 FTE, salaried



### **Shine Priorities**

*Shine: Living in God's Light* creates Bible-based faith formation resources that engage Christian communities and families in their life together by calling all ages to experience the transforming power of God's love. Shine is jointly owned and produced by MennoMedia and Brethren Press.

### **Position Summary**

The Project Editor provides editorial oversight and developmental editing for Shine's faith formation resources for churches and families to guide children, youth, and intergenerational groups to love Jesus, grow in faith, change the world.

### **Responsibilities**

- Produces resources that are age appropriate; show deep respect for children's strengths, vulnerabilities, and existential needs; and culturally appropriate for a diverse church.
- Edits and writes in ways that show theological depth and a commitment to multicultural diversity and "discovery" methods of learning.
- Reviews manuscripts submitted by writers of specified curriculum age group units.
- Works closely with writers to generate and refine ideas and revise manuscripts.
- Edits content and cross references all material for specified units, including but not limited to teacher's guides, student books, resource posters, websites. etc.
- Reviews art and designs of specified materials, with an eye toward ensuring that all of God's children are represented visually in Shine.
- Oversees the development of any music products, coordinating the music selection process and hiring and supervising the music coordinator.
- Works closely with other Shine staff to ensure that resources meet editorial and production guidelines.
- Collaborates with Project Director and Everyday Faith Project Facilitator to incorporate feedback into new products and initiatives.
- Participates in resource development and project meetings as requested.
- Continues to learn, read widely, research carefully, and stay culturally relevant.

### **Qualifications Required**

- Close familiarity with Shine's faith formation resources and its pedagogical and theological approaches to faith formation in congregations and families.
- Passion for and experience in understanding the spiritual development of children and youth and understanding of children's strengths, vulnerabilities, and needs.
- Strong interpersonal skills that contribute to effective interaction with colleagues, staff, and contract workers.
- Excellent writing and editing skills.
- An undergraduate degree in education, theology, faith formation, or related field is a minimum; master's level work in any of these areas is preferred.

- Competent with Word, Excel, PowerPoint, Zoom, and flexible in learning new programs.

**Organizational Fit**

- Passion for sharing Anabaptist-Pietist Christian values with the church and the world.
- Knowledge of or willingness to work within Mennonite, Church of the Brethren, and related Anabaptist business and church culture.
- Committed to Jesus Christ. When possible, a member in good standing of a church affiliated with Shine's publishing partners or project denominations.
- Committed to Shine's emphasis on helping children, youth, and families love Jesus, grow in faith, and change the world.

**Term**

This salaried position is for the length of the project.