How to open a zip file in Windows (PC):

1. After downloading the file, right click on the folder. Click on **Extract All** as shown:

2. A box will appear that asks you to select where to extract the file. Select a destination and click **Extract**:

3. You will see the files listed in the destination you selected. Rename the unzipped folder and delete the zipped folder to save storage space.



To open a zip file on a MacOS system, simply double click on the zipped folder and it will open a new unzipped folder beside it. Rename the upzipped folder and delete the zipped folder to save storage space.